

LABOUR FORCE SURVEY

Year _____ Stage _____ No. of households in dwelling _____
Quarter _____ Date of interview _____
Week _____
Questionnaire No. _____

Last name _____
Address _____
Name of locality _____

Update of name and address

Is the address listed above complete and correct?

1. Yes _____
2. No (please list the correct address, street name and building number)

Are there any other details in the address that need to be updated (e.g., name, entrance, floor, new street name, additional building number)

1. Yes _____ 2. No _____

Entrance _____ Different street name _____
Floor _____ New building number _____
Dwelling number _____ The building faces another street _____
Additional number for the building _____
Building number on the street that the building faces _____
Updated name _____

Telephone numbers for contact: 1. _____ 2. _____ 3. _____

Comments _____

As far as you know, do any foreign workers live in the above dwelling?

1. Yes _____ 2. No _____

The dwelling you live in has been included in the sample of the Labour Force Survey – a survey that is conducted in several stages. The main goal of the survey is to examine the situation of employment in the country.

Does the _____ family live at this address?

1. Yes _____
2. No, another family lives there _____

Interviewer: Please note! For non-response questionnaires, fill out the section “Reasons for Non-Response or Reasons for Terminating the Interview” at the end of questionnaire.

A. **Of the persons living in the dwelling, list the ones for whom this address is registered as their permanent residence in Israel** (including soldiers, people currently staying abroad, and people in boarding schools or institutions)?

B. Do all of them have a common expense budget for food?

1. Yes – *Go to question “C”.*
2. No – *Fill out the items for only one household, and underline the names listed in that household. Open a separate questionnaire for all people who comprise one household.*

C. Do all of the people in the household sleep at the dwelling four nights a week?

1. Yes – *Continue filling out the table*
2. No – *Go to Table 2.*

[illegible]

Table 2

Who are the members of your household that do not sleep in the dwelling four nights a week?

Person no.	First name	Last name	Why doesn't that household member sleep in the dwelling 4 nights a week? 1. ____ is a soldier serving at a military base – (Continue filling out Table 1 1 2. ____ is a student at a boarding school 3. ____ engages in national service 4. ____ is a student living in a dormitory 5. ____ is in the hospital 6. ____ stays at an institution 7. ____ is staying abroad for work purposes. 8. ____ is staying abroad, not for work purposes 9. ____ is in jail / detainment - Go to Column 5, Table 2 10. Sleeps at another dwelling – Continue filling out Table 1, Columns 5-14, and <u>finish the questionnaire</u> 11. Other, specify _____ 12. [Unknown]	For persons staying at a hospital, an institution, or jail) _____ How many consecutive months does ____ sleep away from the dwelling? If less than one month, continue filling out Table 1 If more than one month – continue filling out Table 1, Columns 5-14, and <u>finish the questionnaire</u> If unknown – continue filling out Table 1	For persons staying abroad _____ How many consecutive months do you sleep away from the dwelling? If less than one month, continue filling out Table 1 If more than one month – continue filling out Table 1, Columns 5-14, and <u>finish the questionnaire</u> If unknown – continue filling out Table 1
01	02	03	04	05	06

[illegible][illegible]

2.000 Mark the person number of the individual who provides the information (*if that person is not a member of the household, mark “98”, and indicate that person’s name and relationship to the people who live in the dwelling _____*)

Total number of persons in household _____

2.180 How many rooms does the family (household) live in (including half-rooms)?

2.190 In your home, do you employ domestic help or a caregiver for pay?

1. Yes – Continue to question 2.200
2. No – Go to the questionnaire, Item No. 1

2.200 Did the domestic help or caregiver work last week?

1. Yes – Continue to question 2.210
3. No - Go to the questionnaire, Item No. 1

2.210 How many hours did they work last week? _____

Serial no. of individual in household ____ First name _____ Relationship to first person on list _____

Column I – Education and participation in labour force

3.20 Did you attend or do you attend school ?

- | | | |
|--|---|--------------------------------------|
| 1 Attended only in the past | } | <i>Continue to
Question 3.30</i> |
| 2 Attends at present
(including on vacation) | | |
| 3 Did not attend school at all
- <i>Skip to Question 4.00</i> | | |

3.30. For how many years did you attend or have you been attending schools ? XX
(including studies at university, yeshiva, in a course lasting at least one year, etc.)

3.40 What is the type of school last attended ?

- | | | |
|--|---|---|
| 1. Primary school / intermediate school
(including Heder / Kutab) | } | <i>Not
toward
aca-
demic
degree</i> |
| 2. Secondary school - <u>vocational/agricultural</u>
track (incl. vocational yeshiva) | | |
| 3. Secondary school - general track
(incl. general secondary school yeshiva) | | |
| 4. Yeshiva ("Great") <u>excl.</u> secondary
school yeshiva | | |
| 5. Teacher training college | | |
| 6. Post-secondary school for
practical engineers and
technicians | } | |
| 7. Other post-secondary school
(e.g. school for registered
nurses, etc.) | | |
| 8. Academic institutions | | |
| 9. Other, specify _____ | | |

3.50. What is the highest diploma / degree that you received?

1. Primary school / intermediate school diploma
(incl. studied in secondary school but did not graduate)
2. Secondary school diploma – no matriculation
3. Secondary school diploma - matriculation
4. Post-secondary school diploma (non-academic track)
5. First academic degree (BA or similar degree)
6. Second academic degree (MA or similar degree, including
medical doctor)
7. Third academic degree (Ph.D. or similar degree)
8. Other diploma/degree (specify): _____
9. No diploma / degree

Interviewer: "I'm going to ask you some questions about last week."

4.00 Did you work last week ?

(The week ending last Saturday. Do not include housewives' work at home or voluntary work)

- 1 Yes - *Skip to Column II, Question 4.50*
 - 2 In compulsory army service
 - 3 In permanent army
 - 4 No – *Continue to Question 4.20*
- | | | |
|--|---|-----------------------------------|
| | } | <i>Skip to
Question 4.300</i> |
| | | |

4.20. Did you work for even one hour last week ?

- 1 Yes - *skip to Column II, Question 4.50*
- 2 No – *Continue to Question 4.30*

4.30. Do you have a job from which you were absent all of last week ?

- 1 Yes - *skip to column III, Question 4.100*
- 2 No - *continue to Question 4.40*
- 3 Promised job within 30 days – *Skip to Column IV, Question 4.220*

4.40. Did you actively seek work in the last four weeks?

(which ended last Saturday)

- 1 Yes - *skip to Column IV, Question 4.170*

2 No - skip to Column V, Question 4.260

Column II – Persons who worked last week

4.50. How many hours do you usually work per week in all places of work? XX

(including preparation hours of teachers and artists)

Maximum hours – 97

Work irregular hours – 98

4.60. Did you work fewer hours than usual last week, because of vacation, illness, reserve army service, labour dispute, or for any other reason?

4.61. Yes - how many hours less ? XX

Continue to Question 4.70

No - *Skip to Question 4.80*

4.70. What is the main reason that you worked fewer hours than usual last week?

1 Vacation (including studies, mourning, wedding, annual vacation, etc.)

2 Illness, accident (personal)

3 Illness of child or other family member

4 Festivals

5 Reserve army service

6 Reduction of employment post

7 Labour dispute (strike or lock-out)

8 Other – specify _____

4.80 Last week, in addition to the hours stated above (in question 4.50), did you: work overtime, do shift work, do special jobs, work in an additional place, etc

4.81 Yes - how many extra hours ? XX

No

4.90. If so, how many hours did you actually work last week in all places of work? XX
(Question 4.50)

Make sure that the fewer hours of work than usual are deducted (Question 4.61)

-

Make sure that overtime hours are included (Question 4.81)

+

To the interviewer: indicate

below according to answer to

question 4.50 (usual number of

hours worked per week)

1 Works 35 or more hours per

week - Skip to column VI,

Question 4.320

2 Works up to 34 hours per

week - *Skip to column III,*

Question 4.150

3 Works irregular number of hours per week – *Skip to Column III, Question 4.140*

Column III	
Persons absent from work last week	
4.100. Why were you absent from work last week ?	
1 Illness, accident (personal)	
2 Illness of child or other family member	
3 Maternity leave (up to 14 weeks)	Continue to Question 4.110
4 Other vacation	
5 Reserve army service	
6 Reduction of employment post	
7 Labour dispute (strike or lock-out)	
8 Temporary stoppage of work	
9 Promise of work within 30 days – Skip to Column IV, Question 4.220	
10 Other , state	
Continue to Question 4.110	
4.110. How long were you absent from work ?	
1 One month or less – Skip to Question 4.140	
2 2-3 months	Continue to Question 4.120
3 4-12 months	
4 More than one year - skip to Question 4.130	
4.120. Were you absent with pay (including partial pay and payments from the National Insurance and other insurance funds)?	
1 Yes - skip to Question 4.140	
2 No - Continue to Question 4.130	
3 Other: self-employed, employer, unpaid family member - Skip to Question 4.140	
4.130. Did you actively seek work in <u>the last four weeks (ending last Saturday)</u> ?	
1 Yes - Skip to column IV, Question 4.170	
2 No - Skip to column V, Question 4.260	
4.140. Do you usually work 35 or more hours per week ?	
1 Yes - Skip to column V, Question 4.320	
2 No - Continue to Question 4.150	
4.150. Is this work considered a full-time position ?	
1 Yes - skip to column VI, Question 4.320	
2 No - Continue to Question 4.160	
3 (Other: self-employed, employer, unpaid family member) Skip to Column VI, Question 4.320	
4.160. What is the <u>main</u> reason for working part-time ?	
1 Sought <u>full-time</u> work, but did not find	
2 Sought <u>additional</u> work, but did not find	
3 Cannot work full-time due to: illness, handicap, disability, etc.	Skip to Column VI, 4.320
4 Retired, advanced age	
5 Homemaker (engaged in child care and/or household)	
6 Studying	
7 Not interested in full-time work	
8 Other, state	

Column IV			
Persons who sought work			
4.170. By what means did you actively seek work in the last 4 weeks? <i>(read all of the possibilities, mark down an answer for each)</i>			
The employment service	4.171	1	2
Other employment agencies	4.172	1	2
Newspaper advertisements, Internet, etc.	4.173	1	2
Application to an employer - in person or in writing	4.174	1	2
Friends or relatives	4.175	1	2
Attempt to set up a private business	4.176	1	2
Other means, state	4.177	1	2
4.180. For how many weeks did you <u>continuously</u> and actively seek work ? XX			
4.190. Did you seek full-time or part-time work ?			
1 Sought full-time work			
2 Sought part-time work			
4.200. Last week, could you have started an appropriate job if one had been offered ?			
1 Yes - <i>Skip to Question 4.20</i>			
2 No - <i>Continue to Question 4.210</i>			
4.210. What is the <u>main</u> reason that you could not have started to work last week ?			
1 Studied			
2 Illness			
3 Army reserve service			
4 No arrangements for child care			
5 Other, state			
4.220. Have you ever worked in Israel and when ? <i>(not including service in the IDF – compulsory or permanent)</i>			
1 Worked in Israel in the last 12 months - <i>Continue to Question 4.230</i>			
2 Worked in Israel in the period preceding the last 12 months - <i>skip to Question 4.240</i>			
3 Never worked in Israel - <i>skip to Question 4.250</i>			
4.230. Why did you leave your last place of work ? <i>(Read all of the possibilities to the interviewee)</i>			
1 Dismissal because of cut-backs			
2 Work or contract ended (incl. seasonal work)			
3 Dismissal for other reasons			
4 Resigned			
5 Retired			
6 Studies			
7 Army service			
8 Other reason, state			
4.240. How many years ago did you leave your last job in Israel ?			
1 1 - 2 years ago			
2 2 - 3 years ago			
3 3 - 4 years ago			
4 4 - 5 years ago			
5 5 or more years ago			
4.250. What did you do before starting to seek work ?			
1 Army service			
2 Studied			
3 Stayed abroad/ New immigrant			
4 Homemaker (engaged in child care and/or household)			
5 Worked			
6 Other, state			

Skip to
Column VI,
Question
4.320

End the
questionnaire

Column V
Discouraged workers

4.260. Did you actively look for work at any time during the last 12 months, that is, from the beginning of ____ (month) 20__ until the end of last month?

- 1 Yes
 - 2 No
-

4.270 Do you currently want to work in an appropriate job ?

- 1 Yes - *Continue to Question 4.280*
 - 2 No - *Skip to Question 4.300*
-

4.280 What is the main reason you did not look for work during the last 4 weeks ?

- 1 Believes no work available in his occupation
- 2 Believes no work available in his Locality of residence
- 3 Lacks necessary experience, training, or because of language difficulties
- 4 Because of age: too young or too old
- 5 In job training program (Labour and Absorption Ministries)
- 6 In *another* formal education setting
- 7 Unable to find any proper work: wages, working hours, satisfactory job

*Continue to
Question
4.290*

- 8 Chronic illness, physical disability
- 9 Family responsibilities: child care, care for a sick adult relative, etc.

*Skip to
Question
4.300*

- 10 Other reason - state _____
Continue to Question 4.290
-

4.290. Last week, could you have started an appropriate job if one had been offered ?

- 1 Yes
 - 2 No
-

4.300. Did you work in Israel in the last 12 months, that is, from the beginning of ____ (month) 20__ to the end of last month? (excluding army service)

- 1 Yes - *skip to column VI, Question 4.320*
 - 2 No - *skip to column VI, Question 4.440*
-

Column VI
Details on place of work

- * For an employed person - main work last week
 - * For a person absent from work – the work from which he was absent.
 - * For a person in regular military service, a person seeking work, and a person who worked in Israel over the last 12 months – *Last civilian job*
-

4.320. In what locality do you work (or did you work)?

- 1 Works in locality of residence
 - 2 Works outside locality of residence - state name of locality: _____
 - 3 Works in various localities: _____
 - 4 Works abroad (as a representative of an institution or corporation operating in Israel)
-

I will ask details about your place of work

4.330. What is the name of your place of work?

4.340. What is the main activity at your place of work [for example: production.... repair, wholesale retail sale, etc.]

4.350 In which department or division do you work?

4.360 What is the main activity of this department or division?

4.370. What is the main kind of work that you do at this place?

(e.g., licencing clerk, telephone technician, etc.)

4.380 Describe your main tasks in this job

(e.g., handling import licences, repairing telephones, etc.).....

4.390 Title of position (if any)

4.400. What is your status at this place of work ?

(read all choices to the interviewee)

- 1 Employee - skip to Question **4.410**
- 2 Employer of 1-2 employees
- 3 Employer of 3 or more employees
- 4 Self-employed (without employees)
- 5 Cooperative member
- 6 Kibbutz member
- 7 Unpaid family member

Skip to
Question
4.430

4.410. Did you receive your pay:

- 1 From your place of work
 - 2 From an employment agency
 - 3 Other, state: _____
-

4.430. How many months did you work in Israel over the last 12 months?

**that is, from the beginning of _____ (month) 20__
to the end of last month? Number of months worked in Israel
in all places of work, including paid absence?**

Worked all year - *Mark 12 and end the questionnaire*

Worked less than a year – *Number of months worked*

If worked 10 months or more - End of questionnaire

*If worked 9 months or less – Continue to Question **4.440***

4.440. What is the main reason for not working all months of the year?

- 1 Studies
 - 2 Illness, handicapped or other physical disability
 - 3 Advanced age, retirement
 - 4 Seasonal work (the season ended)
 - 5 Sought work actively and did not find
 - 6 Homemaker (engaged in child care and/or housework)
 - 7 Army service
 - 8 Other, state
-

Method of Implementation

4. Interview in the field recorded on paper

5. Telephone interview recorded on paper

Result

1. Full interview 2. Partial interview 3. Not interviewed

Time interview began _____ Time interview ended _____

Name of interviewer _____ Interviewer code _____

Reasons for Non-Response or Reasons for Terminating Interview

A. Choose one of the reasons specified below (1-13) – reasons for non-response or reasons for terminating the interview)

1. The building could not be located 1.1 No street by that name 1.2 No such building number on that street 1.3 No further information 1.4 Other _____	4. The dwelling is not used for residential purposes 4.1 The dwelling is used for a business, such as: (e.g., office, store). Name of business and telephone no. _____ 4.2 It is used as a warehouse 4.3 Other _____
2. The dwelling could not be located 2.1 The building has not yet been populated and the dwelling cannot be identified. 2.2 No tenant by that name in the dwelling 2.3 The information on the card is not sufficient to locate the tenant. 2.4 No further information is available. 2.5 Other _____	5. Language difficulties 5.1 Russian 5.2 Arabic 5.3 English 5.4 Amharic 5.5 Other _____
3. The dwelling is not lived in permanently 3.1 The dwelling is new, and no one has moved in yet. 3.2 The dwelling is under construction. 3.3 The dwelling is being renovated. 3.4 The dwelling has been demolished, closed up, or abandoned. 3.5 No new tenant has entered the dwelling. 3.6 The dwelling is used only occasionally. 3.7 The tenants are deceased, or have moved to an institution. 3.8 No further information is available. 3.9 Other _____	6. The family was not home 6.1 They are only home after the hours of the interviewer's visit. 6.2 They are home at irregular hours. [Was a note left? 1. Yes 2. No] 6.3 They are on vacation [1. They'll return within the month 2. They'll return after more than a month] 6.4 The family was not home – no further information 6.5 Other _____

7. Refusal, list reason for refusal <hr/> 7.1 Indicate the sex of the person who refused <i>[1. Male 2. Female]</i> 7.2 About how old do you think that person is? <i>[1. Up to 39</i> <i>2. 40-64</i> <i>3. 65+]</i>	
8. Diplomats / United Nations personnel	
9. Temporary difficulty 9.1 There's no one who can respond 9.2 The person was busy at the time of the interviewer's visit. 9.3 Illness 9.4 Mourning 9.5 Other _____	
10. Permanent difficulty 10.1 Disabled 10.2 Chronic illness 10.3 Other _____	
11. Double dwelling	
12. Telephone contact 12.1 No answer / answering machine / busy / disconnected 12.2 The telephone number does not belong to the people living in the sampled dwelling	
13. Other reason, specify _____ _____ _____ _____	

B. Who provided the information? *(more than one response can be marked)*

1. A neighbor
2. A member of the committee in charge of maintaining the building in which the dwelling is located
3. A family member / friend who does not belong to the household
4. A member of the household
5. No new information was provided
6. Other

B.1 Name of the person who provided information _____

C. Comments _____

Date of data entry _____

Name of person who entered the data _____

Code of person who entered the data _____